Seminar in Networking Business
Course completion and grading

• Requirements for course completion
  – Writing and presenting a seminar paper, revising the paper according to seminar session feedback
  – Preparing summaries of all the other papers before each seminar session
  – Attending all seminar sessions and participating in discussion at the sessions
  – Submitting material conforming to the provided templates before the respective deadlines
  – Passing the final exam

• Grading (scale 0-5)
  – Seminar paper + presentation (40% of grade)
  – Final exam (40% of grade)
  – Paper summaries (20% of grade)
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Paper, summaries and presentation

• Seminar paper
  – Literature study on a given topic using provided course material, and other relevant material
  – Length about 5 pages (3000-4000 words)

• Paper summaries
  – A summary (max 1 page / paper) of other participants’ papers, demonstrating the paper has been read and understood
  – Preparing the summary is good preparation for the exam

• Seminar presentation
  – Duration 20 minutes, see template
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Course schedule

• First session (Mon 24.9.)
  – Introduction to the topic and course material
  – Practical arrangements
  – Distribution of topics and fixing the seminar schedule

• Theory lecture (Wed 3.10. at 15:15)
  – Theory lecture by Mr. Olli Pitkänen

• Seminar session (Mon 15.10. at 15:15)
  – Seminar presentations (20 min for presentation, 10 min for discussion)

• Final exam (Mon 22.10. at 15:15)
  – Location to be defined, material defined on web page

• Final seminar papers published on course web site in November
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Seminar session timeline

- 4 days before seminar day (Thursday at 23:59)
  - Seminar papers sent to assistant
  - Assistant forwards the paper to other participants
- 1 day before seminar day (Sunday at 23:59)
  - Presentation slides sent to assistant
- Seminar day (Monday at 15:15)
  - Paper summaries sent to the assistant before seminar session
  - Seminar presentations and discussion
- 2 weeks after seminar day (Monday at 23:59)
  - Final version of the paper with a summary of the major modifications made sent to the assistant

ANY MATERIAL SUBMITTED AFTER THE DEADLINE OR NOT CONFORMING TO THE TEMPLATES WILL NOT BE ACCEPTED